



Welcome!

Graduate Program in Electrical Engineering &
Computer Science



- **Ouma Jaipaul Gill**
- Room 1012T, Lassonde Building
- Ext. 66183
- E-mail: gpa@eecs.yorku.ca

Graduate Program Assistant (GPA)



- Assistant to the Graduate Program Director (GPD).
- Support the graduate faculty members as needed.
- Monitor students progress and report to GPD.
- Assist with admissions.
- Advice students on non-academic activities, including preparing petitions, oral exams, etc.
- Assist/ prepare funding and payroll.
- Available to answer any questions or concerns.

GPA – what I do



- As a TA/RA, your salary will be deposited once each month, on the 25th in your bank account.
- The following funding commitment will be posted to your student account, once each term:
 - The GFA (Graduate Financial Assistant)
 - YGS (York Graduate Scholarship)
 - York Master Fellowship (YMF) and York Doctoral Fellowship (YDF)
 - International Tuition Offset (ITO)
 - Any major external/internal scholarship (Trillium, OGS)
- Monies posted to your student account will automatically pay down any outstanding balance.
- As best as we can we try to disburse your funding commitment over a 12 month period (September to August).

Disbursement of Funding

- **Request to take a graduate course in another graduate program at York University.**
 - Must be approved by supervisor (this must be communicated to the program office)
 - Fill out the request form (<http://gradstudies.yorku.ca/files/2014/08/course-program-other.pdf>) and submit to me for the GPD's approval.
 - Submit the form to the program you want to take the course in.
 - Add the course when permission is granted.

Courses

- **Ontario Visiting Graduate Student (OVGS)**
 - Must provide a strong academic rationale for each OCVS request;
 - All possibilities for accommodating the degree requirements at York must have been investigated;
 - appropriate notice is given for proper administrative processing to ensure smooth student experience as they move to and from universities; and
 - that the overall FGS budget for the OVGS program is not exceeded.
 - Must be supported by supervisor.
 - Completed form must be submitted to program office for GPD's approval.
 - Link to form and criteria: <http://gradstudies.yorku.ca/files/2014/06/ovgs-application.pdf>

Courses

- York Student Accounts: <http://currentstudents.yorku.ca/>
 - You can view your York Student Account via **My.Yorku.ca**
- Student Financial Services: <http://sfs.yorku.ca/>
 - Contact Student Financial Services if you have questions about tuition fees, charges on your account, or payment problems:
 - Bennett Centre for Students Services, 416-872-9675
 - To request a refund: <https://sfs.yorku.ca/refunds/request>

Fees

External Scholarships:

- Doctoral Students
 - NSERC & OGS/QEII
 - October 5: submit Transcripts to program office
 - October 13: submit OGS applications to program office & NSERC applications through Research portal.
- Master Students
 - CGS Masters & OGS
 - December 1: submit OGS application to program office & CGS application through Research portal.

Up coming deadlines

Internal Bursaries and Scholarships:

- FGS Bursaries: November 13 to January 19, 2018
- Graduate Development Fund: March 23, 2018
- Fieldwork Cost Fund: March 23, 2018
- Research Cost Fund: January 1, 2018
- Progress Report
 - Ph.D. due date: Jan 15; Apr. 15; Aug 15 for each year
 - Masters due date: Apr. 15; Aug. 15

Up coming deadlines cont.

- Faculty of Graduate Studies: <http://gradstudies.yorku.ca/>
 - regulation, forms, important dates, etc.
- EECS Current Student page:
<http://eecs.lassonde.yorku.ca/current-students/grads-courses/>
 - program regulations, forms, course link, etc.
- Counselling & Disability Services:
<http://cds.info.yorku.ca/>
 - provides support to students.
- Registrar's Office: <http://registrar.yorku.ca/>
 - update student record, online transcript request, registration and enrollment, etc.

Important Links

- **Questions?**

